

From:

Affix Court Fee Stamp of Rs.5/-

_____.

Date:- _____

To,
The Secretary,

Sub:- Issue of Birth/Death Certificate.

Sir,

I, the undersigned Mr. _____ r/o _____
village hereby kindly request you to issue me the Birth/Death certificate of
_____ r/o _____,
her/his Birth/Death date is _____ & Reg No. _____
registered in _____

Kindly issue the same.

Yours Faithfully,

(_____)